

Terms & Conditions

1. General

In formalising your registration for a course and accommodation (if applicable) you confirm acceptance of the full terms & conditions set out by CHE Buenos Aires (CHE).

2. Location of Course

If not stated otherwise on the invoice courses take place in the building provided by CHE. Nevertheless CHE reserves the right to make relocate any course should the need arise.

3. Minimum Age

The minimum age for registration at CHE Buenos Aires is 18 years.

4. Class size and realisation of courses

4.1 All group courses are conducted with a minimum of 3 and a maximum of 6 students. Course places are allocated according to the order of enrolment (subject to no outstanding payments being due payment to CHE).

4.2 Should there be less than than 3 students for a group course, the course will be conducted as a group of two or as an individual class. The number of lessons per week as well as prices for the corresponding courses established by CHE Buenos Aires apply in this case.

5. Holidays

Group courses - days 'lost', due to national holidays, are not recoverable. Nevertheless, if two national holidays fall within the same week (Monday to Friday), one of these days will be recoverable in kind.

6. Registration and invoicing

Registration may be made via the CHE Buenos Aires' website, by email, by fax or by post. After formalising enrolment CHE will issue an invoice as confirmation.

7. Payment method and conditions

7.1 The full amount specified on the invoice for all services requested must be paid in compliance to one of CHE's accepted payment methods. The students' selected method of payment will be confirmed on the invoice by CHE. Payment must be made at least four weeks prior to the course commencement date. It is a requirement that course attendees produce (on arrival at CHE) their confirmation of payment invoice, as proof of entitlement.

7.2 CHE are not responsible in whole or part for any costs arising, directly or indirectly, from the students' selected form of method of payment.

8. Last Minute Bookings

Last minute bookings are possible when made in person at CHE. However, in such instances allotment of places is subject to availability. Furthermore, CHE's terms & conditions will apply respectively. Additionally, in such cases the student will extended an alternative, cash, method of payment option. As with all other students, payment in full must be made prior to the course commencement date.

9. Starting date of course

The starting date of the course is specified on the enrolment form and in the invoice. It is relevant regarding paragraph 11 (refund of payments).

10. Cancellation of courses by student

Any cancellation of bookings must be submitted to CHE in writing (registered mail only). Cancellations by email, facsimile, telephone or any other method are not acceptable. On receipt and acceptance of cancelling, CHE will calculate any refund of payments due (see below: 11. Refund of payments).

11. Refund of payments

Providing point '10. Cancellation of courses by student' above has been complied with, the following are applicable:

11.1 Cancellations at least 28 days prior to course commencement date: CHE will provide full refund of payments received, minus an administration fee deduction of 45 US dollars.

Note: Should no payment(s) have been received by CHE, the student will still be liable for the administrative fee and CHE reserves the right to pursue such a sum and any additional cost that may arise as a result of pursuing settlement.

11.2 Cancellations 5 to 28 days prior to course commencement date: providing there are no outstanding amounts due, fifty per cent (50%) of all services requested by the student will be refunded by CHE. In case you have already effected payment the refund of your payment will occur within 30 days since the course beginning.

Note: Should no payment(s) have been received by CHE, the student will still be liable for 50% of all services requested by the student. Furthermore, CHE reserves the right to pursue such a sum and any additional cost that may arise as a result of pursuing settlement.

11.3 Cancellations 5 days or less prior to course commencement date and non attendance: The student will be liable for full payment of all services you requested.

Note: Should no payment(s) have been received by CHE, the student will still be liable for full payment of all services requested by the student. Furthermore, CHE reserves the right to pursue such a sum and any additional cost that may arise as a result of pursuing settlement.

12. Change of bookings (non-cancellations) by Client

All requests must be submitted by facsimile or by mail for confirmation by CHE. The following criteria is applicable:

12.1 Changes 28 days or more prior to course commencement date: Changes are possible. An administration charge of 45 US dollars will be incurred by the client.

12.2 Changes 5 to 28 days prior to course commencement date: Changes are possible. An administration charge of 200 US dollars will be incurred by the client.

12.3 Changes 5 days or less prior to course commencement date: Changes are not possible.

13. Bookings of additional services

Bookings of additional services are always possible provided they constitute an added value for CHE Buenos Aires.

14. Postponement of course(s) by student

14.1 One-to-one course: The student may request, from CHE, the postponement of their course up to one local working day in advance of its scheduled commencement. No additional fee will be payable.

14.2 Class(es) for groups of two: The students may request, from CHE, the postponement of their course up to one local working day in advance of its scheduled commencement, providing both students concur and acknowledge consent to CHE. No additional fee will be payable.

For non-attendance for the course by one student, without prior agreement (as specified in the above paragraph), the attending student will not incur any additional charges. However, the non-attendee will be subject to forfeiture of their entire fee.

14.3 Suspension of classes is not possible for group courses. Classes lost cannot be recovered.

15. Transfer of entitlement of services by client

All services are reserved exclusively and solely for the right of the named person(s) in CHE's confirmation invoice. Services are non-transferable under all circumstances and conditions.

16. Accommodation

16.1 For the duration of their stay, the client is fully and solely responsible for any damage they directly or indirectly (e.g. by their guests) cause, intentionally or unintentionally, in and to the accommodation and premises provided by CHE.

16.2 Provision of host family accommodation will be limited to the duration of the scheduled course.

16.3 The client will be provided with full accommodation information within 10 days prior to the scheduled course commencement date.

16.4 In order to book accommodation in an apartment a deposit has to be paid in advance. The deposit will be refunded in case the student upon leaving the apartment hands it over in the same conditions as it was upon his arrival. All costs that arise for payment of the deposit have to be borne by the student.

17. Expulsion of students

17.1 CHE Buenos Aires reserves the immediate right to cancel any services booked by a student in case in lieu of full payment of outstanding fees. Furthermore, CHE reserves the additional right to pursue the outstanding fees and any additional cost that may arise as a result of pursuing settlement.

17.2 Severe violation(s) of the Argentine national (or local) law/s and/or serious violations as deemed by CHE management will result in the immediate expulsion of the student from all CHE premises and those associated with CHE (including accommodation). Additionally, all fees and payments will be forfeited by the student. Furthermore, should such a breach occur, CHE reserves the exclusive right to the cessation of any responsibilities for the student.

18. Damages to third parties

The student is fully liable for any damage or injury to third parties or third party's property (whether through neglect, intention or accident) whether directly or indirectly (e.g. a friend or guest) effected, and any claims arising from such action/s.

19. Liability

19.1 CHE is not responsible for loss or theft of personal belongings of students, no matter whether they occurred in the school building or at any other place. Unless CHE had previously

ceded through enactment, to a request from the student to be custodian of any such goods.

19.2 CHE is not responsible for any damage caused by force majeure or any other reason not under CHE's direct influence.

20. Copyright

CHE Buenos Aires reserves the joint right to use any material produced as a component of a course, by a student, unless the student clearly expresses non-consent on arrival at CHE.

21. Visa

It is the sole responsibility of the student to investigate and comply with any necessary visa requirements.

22. Insurance

CHE have secured all of the insurances and permits necessary to operate it's business (confirmation of the documentation is available to all of CHE's clients on request). However, it is the sole responsibility of the student to provide adequate personal insurance coverage e.g. health insurance, accident insurance and travel insurance.

23. Terms and Conditions

CHE reserves the right to amend the 'Terms and Conditions' applicable to the operations of the organisation without prior notice and with immediate effect. Furthermore, asserts that any invalidity of one or any clauses of CHE's current 'Terms & Conditions' does not invalidate the complete document.

24. Applicable law

The applicable law is Argentine law . The jurisdiction is the city of Buenos Aires.

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